

BOARD OF SCHOOL DIRECTORS

WORK SESSION
Tuesday, November 12, 2019
7:00 PM

MINUTES

Call to Order	President Patricia Ann Shaw called the meeting to order at 7:09 p.m.
Pledge	The meeting opened with the pledge to the flag.
Attendance	<p>Those present included:, Mr. Brownlee, Ms. Crowell, Mr. LaPorte, Mrs. Lydon, Ms. Pauchnik, Mr. Raso and Ms. Shaw. Also present were Dr. William P. Stropkaj, Superintendent; Dr. Shannon Varley, Director of Curriculum, Instruction, Assessment and Staff Development; Mr. Joseph Kubiak, Business Manager/Board Secretary; Mr. Michael Brungo, Solicitor; and Mrs. Maureen S. Myers, Assistant Board Secretary/Recording Secretary.</p> <p>Mr. Cesario and Ms. Lindsey were absent.</p>
Public Comment	<p>PUBLIC COMMENT</p> <p>Kevin Gallagher Re: Teacher Negotiations KOEA President</p>
Board President's Report	<p>BOARD PRESIDENT'S REPORT – Ms. Patricia Ann Shaw</p> <p>The following action items will be considered at the November 19, 2019 Business/Legislative Meeting:</p> <p><u>BOARD ACTION REQUESTED</u></p>
Board Minutes	<p>BOARD MINUTES</p> <p>It is recommended that the Board approve the Work Session Minutes of October 8, 2019 and the Business/Legislative Minutes of October 22, 2019.</p>
For Information Only	<p><u>FOR INFORMATION ONLY</u></p> <p>I. Parkway West Career and Technology Center Report <i>Ms. Annie Shaw</i></p> <p>II. SHASDA Report <i>Mr. Santo Raso</i></p> <p>III. PSBA/Legislative Report <i>Mrs. Theresa Lydon</i></p>

IV. News from the Boroughs

Executive Session

EXECUTIVE SESSION

Executive Session was held prior to this evening's Work Session to discuss personnel and collective bargaining agreements.

Superintendent's Report

SUPERINTENDENT'S REPORT – Dr. William P. Stropkaj

The following action items will be considered at the November 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Professional Development

PROFESSIONAL DEVELOPMENT

It is recommended that the Board approve the following conference request:

Mr. William Eibeck	The Midwest Clinic Chicago, Illinois December 17 – 21, 2019	\$2,500.00
---------------------------	---	------------

For Information Only

Mr. Eibeck was planning to attend The Midwest Clinic in December 2018. Unfortunately, he was unable to attend. The conference has already been paid for from 2018/2019 funds.

Education Report

EDUCATION REPORT – Mrs. Theresa Lydon

The following action items will be considered at the November 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Comprehensive Plan

COMPREHENSIVE PLAN

The Administration recommends that the Board approve the Comprehensive Plan, dated July 1, 2020 – June 30, 2023 to be submitted to the Pennsylvania Department of Education.

For Information Only

The plan has been on display for 28 days.

Pupil Personnel Report

PUPIL PERSONNEL REPORT – Dr. William P. Stropkaj

The following action items will be considered at the November 19, 2019 Business/Legislative Meeting:

BOARD ACTION REQUESTED

Pittsburgh Public School Agreement

PITTSBURGH PUBLIC SCHOOLS AGREEMENT

The Administration recommends that the Board approve the 2019/2020 Tuition Agreement between the Keystone Oaks School District and Pittsburgh Public Schools.

Personnel Report

PERSONNEL REPORT – Ms. Patricia A. Shaw & Mr. Matthew Cesario

The following items will be considered at the November 19, 2019 Business/Legislative Meeting.

BOARD ACTION REQUESTED

Resignation

RESIGNATION

The Administration recommends that the Board accept the following resignation:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lori Santelli	Food Service Worker – High School	November 1, 2019

Appointments

APPOINTMENTS

Food Service Workers

1. Food Service Workers

The Administration recommends the employment of the following food service workers:

<u>Name</u>	<u>Hire Date</u>	<u>Hourly Wage</u>
Deana Cannon	October 21, 2019	\$9.50
Aretina Gdovic	November 4, 2019	\$9.50

Athletic Position & Stipend

2. Approval of Athletic Position and Stipend

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, it is recommended that the Board approve the following individual for the 2019/2020 school year:

<u>Sport</u>	<u>Position</u>	<u>Coach</u>	<u>Stipend</u>
Track	Assistant	Erica Ragan	\$4,080

Post Season Coaching Stipend

POST SEASON COACHING STIPEND

In compliance with the *Keystone Oaks Education Association Collective Bargaining Agreement 2017-2020*, it is recommended that the Board approve payment of \$50.00 per week to the following individuals for coaching in the post season:

<u>Sport</u>	<u>Coach</u>	<u>Stipend</u>
--------------	--------------	----------------

Boys Soccer	Sotiri Tsourekis	\$50.00 (1 week)
	Andy Hornak	\$50.00 (1 week)
	John McCarthy	\$50.00 (1 week)
Cross Country	Sarah Fontanesi	\$50.00 (1 week)
	Judith Fritz	\$50.00 (1 week)
	Lainey Resetar	\$50.00 (1 week)
Golf	Dennis Sarchet	\$50.00 (1 week)
	Mike Orosz	\$50.00 (1 week)
Girls Tennis	Leslie Leopold	\$100.00 (2 weeks)
	James Svidron	\$100.00 (2 weeks)
Girls Volleyball	Michael O'Leary	\$50.00 (1 week)
	Dave Harouse	\$50.00 (1 week)

Finance Report

FINANCE REPORT – Ms. Raeann Lindsey

The following items will be considered at the November 19, 2019 Business/Legislative Meeting.

BOARD ACTION REQUESTED

Accounts Payable

ACCOUNTS PAYABLE APPROVAL LISTS THROUGH OCTOBER 31, 2019

The Administration recommends approval of the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of October 31, 2019 (Check No. 60675-60952)	\$761,824.51
B. Food Service Fund as of October 31, 2019 (Check No. 9174-9178)	\$6,845.03
C. Athletics as of October 31, 2019 (Check No. 3142-3155)	\$4,134.51
D. Capital Reserve as of October 31, 2019 (Check No. 1638-1641)	\$14,298.30
TOTAL	\$787,102.35

ACA TaxTrack

ACA TAXTRACK SOFTWARE LICENSE AGREEMENT

The Administration recommends that the Board approve the ACA TaxTrack Software License Agreement between AMCA Systems, LLC and the Keystone Oaks School District for the tax year 2019 at a cost of \$2,550.00.

For Information Only

The license fee will cover filing requirements for the 2019 tax year. The cost for the Software License is an increase in \$100.00 from the previous year.

PARTICIPATION IN WESTERN PENNSYLVANIA ELECTRIC CONSORTIUM

The Administration recommends that the Board approve the continued participation in the Western Pennsylvania Electric Consortium. The new contract period will begin on the meter read date in January 2021 and will extend for a one, two or three year period based on pricing received from up to six major electric suppliers

FOR INFORMATION ONLY

I. EXPENDITURE/REVENUE 2019 – 2020 BUDGET to ACTUAL / PROJECTION

ACCT	DESCRIPTION	2019-2020 BUDGET TOTAL	2019-2020 4 MONTH OCTOBER/ACTUAL	OVER (UNDER) BUDGET
Revenue				
6000	Local Revenue Sources	\$ 30,223,490	\$ 24,800,267	\$ (5,423,223)
7000	State Revenue Sources	\$ 12,272,835	\$ 2,145,235	\$ (10,127,600)
8000	Federal Revenue Sources	\$ 666,330	\$ 54,176	\$ (612,154)
Total Revenue		\$ 43,162,655	\$ 26,999,678	\$ (16,162,977)
				(OVER)
				UNDER
				BUDGET
Expenditures				
100	Salaries	\$ 17,552,090	\$ 3,324,833	\$ 14,227,257
200	Benefits	\$ 11,027,539	\$ 2,134,081	\$ 8,893,458
300	Professional/Technical Services	\$ 1,558,997	\$ 399,296	\$ 1,159,701
400	Property Services	\$ 1,122,100	\$ 305,141	\$ 816,959
500	Other Services	\$ 5,399,722	\$ 1,099,165	\$ 4,300,557
600	Supplies/Books	\$ 1,444,142	\$ 898,319	\$ 545,823
700	Equipment/Property	\$ 635,152	\$ 550,201	\$ 84,951
800	Other Objects	\$ 566,455	\$ 286,584	\$ 279,871
900	Other Financial Uses	\$ 4,645,250	\$ 2,685,875	\$ 1,959,375
Total Expenditures		\$ 43,951,447	\$ 11,683,495	\$ 32,267,952
Revenues exceeding Expenditures		\$ (788,792)	\$ 15,316,183	\$ 16,104,975
Other Financing Sources/(Uses)				
	Interfund Transfers In (Out)	\$ -	\$ -	\$ -

II. SUMMARY OF STUDENT ACTIVITIES ACCOUNTS AS OF OCTOBER 31, 2019

Bank Account - Status	Middle / High School	Athletics
Cash Balance - 10/1/2019	\$ 70,192.93	\$ 9,014.56
Deposits	\$ 8,404.36	\$ 22,742.47
Subtotal	\$ 78,597.29	\$ 31,757.03
Expenditures	\$ 3,687.00	\$ 4,109.51
Cash Balance - 10/31/2019	\$ 74,910.29	\$ 27,647.52

III. BANK BALANCES

BANK BALANCES PER STATEMENT AS OF OCTOBER 31, 2019

	BALANCE
GENERAL FUND	
FNB BANK	\$ 1,883,851
PAYROLL (pass-thru account)	\$ 13,312
FNB SWEEP ACCOUNT	\$ 113,787
ATHLETIC ACCOUNT	\$ 27,648
PLGIT	\$ 6,890,464
FNB MONEY MARKET	\$ 10,695,097
PSDLAF	\$ 161,365
INVEST PROGRAM	\$ 179,594
OTHER POST-EMPLOYMENT BENEFITS	\$ 1,962,788
COMPENSATED ABSENCES	\$ 425,435
	<u><u>\$ 19,965,118</u></u>
 CAFETERIA FUND	
FNB BANK	\$ 558,693
PLGIT	\$ 588,160
	<u><u>\$ 588,160</u></u>
 CONSTRUCTION FUND / CAP RESERVE	
FNB BANK	\$ 213,416
PLGIT - G.O. BOND SERIES C OF 2014/ 12-19	\$ 794
	<u><u>\$ 214,210</u></u>
 GRAND TOTAL	 <u><u>\$ 20,767,488</u></u>

Facilities Report

FACILITIES REPORT – Mr. Matthew Cesario

The following items will be considered at the November 19, 2019 Business/Legislative Meeting.

BOARD ACTION REQUESTED

Bid Advertisement

BID ADVERTISEMENT

It is recommended that the Board approve the advertisement of bids for Contracted School Bus Transportation for Students.

Public Comment

PUBLIC COMMENT – None

Adjournment

ADJOURNMENT

On the motion of Mr. Raso, seconded by Ms. Pauchnik, the meeting was adjourned at 7:16 p.m.

Motion passed 7-0

Respectfully submitted,

Joseph A. Kubiak
Board Secretary

Maureen S. Myers
Assistant Board Secretary
Board Recording Secretary